

Please note that this is only a sample Recommendation letter for the EPOS application and is intended solely to illustrate the formal criteria!



Organisation name
Organisation address

official Letterhead

current employer as stated in the CV and information form

Recommendation Letter

I am pleased to provide this letter of recommendation for Mr. Mustermann. During the time I have known him, Mr. Mustermann has consistently demonstrated a capacity for engaging with tasks in a manner that is both consistent and reliable. Whether working independently or in collaboration with others, Mr. Mustermann approaches each situation with a level of attention that is, without doubt, noteworthy. I am confident that Mr. Mustermann will bring the same level of presence and participation to any future activity in which he chooses to engage.

Sincerely,
Mr. x

01.01.2025

- dated with current date
- stamped
- signed

